

# Vehicle Preparation and Delivery Agents



AMT are always seeking Vehicle Preparation and Delivery Agents that can represent our organisation in a manner that reflects the quality of our fleet and work as part of a high performing branch team in providing a quality, superior level of customer experience to our customers.

To, identify fleet maintenance issues such as new damage to bodywork, tyre and mechanical condition and report to the Branch Manager.

Are you the type of person we seek?

As one of our Vehicle Preparation and Delivery Agents your role will require you to:

- Wear the company uniform supplied.
- Communicate (verbal/written) clearly and accurately at all times
- Prepare company vehicles to a high ready for rent standard.
- Identify any damage and faults at the collection point.
- Accurately complete all relevant paperwork.
- Deliver and collect vehicles to customer's specified requirements and inform customers of all relevant information relating to vehicle handover and off-hire.
- Check driving licences to ensure they meet with AMT insurance qualifications.
- Maintain a high quality of customer service recognising the Company's customer service standards.
- If greeted with any customer dissatisfaction, take ownership of the problem and report.
- Work both individually and as part of a team
- Drive carefully and considerately at all times.
- Be an ambassador for the Company and promote Company services where appropriate.

The position offers an hourly rate of £6.08. Hours are required to be Flexible with no hours guaranteed.

You must have held a full, UK driving licence for at least 12 months (for insurance purposes).

AMT Vehicle Rental is an equal opportunities employer.

If you would like to apply for the above position, please email your CV to:  
**[jobs@amtvehiclerental.com](mailto:jobs@amtvehiclerental.com)**

**Jon Oxbury**  
0844 826 2314  
**[jobs@amtvehiclerental.com](mailto:jobs@amtvehiclerental.com)**

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